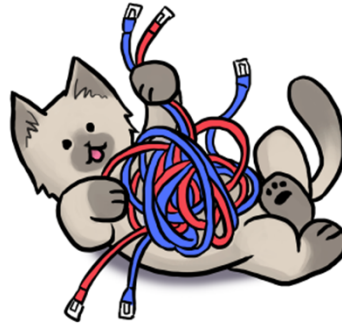


# Technical Difficulties



credit: Victoria Wang

# Manage SUSHI accounts



RMIT University Alma

Tasks Analytics Currently at: Library Res

Back to Home Page

ACQUISITIONS	RESOURCE MANAGEMENT	FULFILLMENT	ADMINISTRATION
<b>Purchase Order Lines</b> Search for PO Line Order Without Inventory Review Claim Renew Review Deferred Manage Trials Manage EDI Tasks	<b>Search</b> Repository Search Manage Exports <b>Cataloging</b> Search External Resources Browse Bibliographic Headings Browse Shelf Listing Open Metadata Editor Authority Control Task List Reminders <b>Create Inventory</b> Add Local Electronic Collection Add Local Portfolio Add Physical Item <b>Manage Inventory</b> Community Zone Updates Task List Manage Electronic Resource Activation Shelf Report <b>Import</b> Import Upload Single Record From File Monitor and View Imports Resolve Import Issues <b>Advanced Tools</b> Overlap and Collection Analysis Duplicate Title Analysis	<b>Resource Requests</b> Scan In Items Manage In Process Items Monitor Requests & Item Processes <b>Course Reserves</b> Courses Reading Lists Citations <b>Advanced Tools</b> Fulfillment Configuration Utility Create Fulfillment Sets Items Requiring Action Bulk Citation Inventory Enrichment	<b>Analytics</b> Design Analytics Configuration Menu Subscribe to Analytics <b>Manage Jobs and Sets</b> Run a Job Monitor Jobs Manage Sets
<b>Purchase Order</b> Package Review Approve Delete PO <b>Purchase Requests</b> Create Purchase Request <b>Receiving and Invoicing</b> Search for Invoice Receive Create Invoice Review Approve Waiting for Payment <b>Post-Receiving Processing</b> Receiving Department Items Scan In Items <b>Import</b> Import Monitor and View Imports Resolve Import Issues Load Usage Data <b>Acquisitions Infrastructure</b> <b>Vendors</b> Funds and Ledgers Licenses <b>Advanced Tools</b> Item Search in Amazon Exchange Rates Report Patron Driven Acquisition (PDA) Change Vendor In Order			

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# Search for the Vendor



RMIT University Alma

Tasks Analytics Currently at Library Resources & Access ... Help MCINNES, Melissa...

Search Vendors

Filter : Active Vendor Type All Find : in : All Go

Add Vendor 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 Go 1 - 20 of 335 Records Columns Tools

	Active	Vendor Code	Name	Vendor Type	Libraries	Actions
1	✓	AAA	American Library Association	Access Provider	RMIT University Library(Including)	Actions
2	✓	AAAS	American Association for the Advancement of Science.	Access Provider, Licensor	RMIT University Library(Including)	Actions
3	✓	AAIDD	American Association on Intellectual and Developmental Disabilities	Licensor	RMIT University Library(Including)	Actions
4	✓	AAP	Australian Associated Press (AAP)	Material Supplier, Access Provider	RMIT University Library(Including)	Actions
5	✓	ABC-CLIO	ABC-CLIO, LLC	Material Supplier, Access Provider, Licensor	RMIT University Library(Including)	Actions
6	✓	ABR	Australian Book Review	Material Supplier, Access Provider, Licensor	RMIT University Library(Including)	Actions
7	✓	ABS	Australian Bureau of Statistics	Licensor	RMIT University Library(Including)	Actions
8	✓	ACARP	Australian Coal Association Research Council (ACARP)	Access Provider	RMIT University Library(Including)	Actions
9	✓	ACM	Association for Computing Machinery Digital Library	Material Supplier, Access Provider, Licensor, <b>SUSHI Vendor</b>	RMIT University Library(Including)	Actions
10	✓	ACP	American College of Physicians-ASIM	Access Provider	RMIT University Library(Including)	Actions
11	✓	ACPATH	Association of Clinical Pathologists	Access Provider, Licensor	RMIT University Library(Including)	Actions
12	✓	ACS	American Chemical Society	Access Provider, Licensor, <b>SUSHI Vendor</b>	RMIT University Library(Including)	Actions
13	✓	ADB	Australian Dictionary of Biography	Access Provider	RMIT University Library(Including)	Actions
14	✓	AdForum	AdForum Maydream Inc	Material Supplier, Access Provider, Licensor	RMIT University Library(Including)	Actions
15	✓	ADO	AdisOnline	Access Provider	RMIT University Library(Including)	Actions
16	✓	ADS	Astrophysics Data System	Access Provider, Licensor	RMIT University Library(Including)	Actions
17	✓	AEA	American Economic Association	Access Provider	RMIT University Library(Including)	Actions
18	✓	AES	Audio Engineering Society	Access Provider	RMIT University Library(Including)	Actions
19	✓	AHS	American Helicopter Society	Licensor	RMIT University Library(Including)	Actions
20	✓	AIA	Australian Institute of Architects	Access Provider, Licensor	RMIT University Library(Including)	Actions

Add Vendor 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 Go 1 - 20 of 335 Records Columns Tools

Usage Data tab  
SUSHI Vendor tick box



RMIT UNIVERSITY Alma

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

Vendor Details Cancel Save

Vendor name AdisOnline Vendor code ADO

Summary Contact Information Contact People EDI Information **Usage Data** Invoices PO Lines Communications Attachments Notes

**SUSHI Accounts**

**SUSHI Vendor**

**Uploaded Files**

Quick Add

Upload File  Subscriber RMIT

Status | All Files |  Subscriber | All  Upload Date | All Uploaded  Report Type | All

Find :  in : Load File ID

No records were found.

Cancel Save

Add a SUSHI account



RMIT UNIVERSITY Alma

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

Vendor Details Cancel Save

Vendor name AdisOnline Vendor code ADO

Summary Contact Information Contact People EDI Information Usage Data Invoices PO Lines Communications Attachments Notes

**SUSHI Accounts** SUSHI Vendor

Subscriber  Report Type

**Add**

No records were found.

**Uploaded Files**

**Quick Add**

Upload File  Subscriber  **Upload File**

Status

Find:  In:  **Go**

No records were found. Cancel Save

# Duplicate a SUSHI account



**Alma** | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa ...

---

**Vendor Details** | Cancel | Save

Vendor name: Association for Computing Machinery Digital Library | Vendor code: ACM

Summary | Contact Information | Contact People | EDI Information | Usage Data | Invoices | PO Lines | Communications | Attachments | Notes

**SUSHI Accounts** | SUSHI Vendor

Subscriber | All | Report Type | All

Add | 1 - 2 of 2 Records | Columns | Tools

Active	SUSHI Account	Subscriber	Report Type	Counter Release	Actions
<input checked="" type="checkbox"/>	ACM Digital Library R4	RMIT	BR1	R4	Actions
<input checked="" type="checkbox"/>	ACM Digital Library R4	RMIT	JR1	R4	Actions

**Uploaded Files**

Quick Add

Upload File | Subscriber: RMIT | Upload File

---

**Alma** | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa ...

**SUSHI Account Details** | Cancel | Save | Test Connection with Response | Test Connection

Vendor name: Association for Computing Machinery Digital Library | Vendor code: ACM

**Account Identifier**

SUSHI Account: ACM Digital Library R4 | Status: Active

Vendor URL: http://sushi4.scholarlyiq.com/SushiService.svc | Subscriber: RMIT

**Request Details**

Requester ID: c265003f-deef-4673-804e | Requester Name: |

Customer ID: 6677 | Customer Name: |

User Name: | Password: |

Report Type: BR1 | Counter Release: R4

Requester Email: |

Cancel | Save | Test Connection with Response | Test Connection

Enter Vendor Name  
Vendor URL  
Subscriber  
Request Details (including Report Type)



RMIT UNIVERSITY Alma - Tasks Analytics Currently at Library Resources & Access ... Help MCINNES, Melissa...

SUSHI Account Details Cancel Save Test Connection with Response Test Connection

Vendor name AdisOnline Vendor code ADO

**Account Identifier**

SUSHI Account \*  Status Active

Vendor URL  Subscriber \* RMIT

**Request Details**

Requester ID  Requester Name

Customer ID  Customer Name

User Name  Password

Report Type BR1  Counter Release R4

Requester Email

Cancel Save Test Connection with Response Test Connection

# Test Connection



RMIT University Alma

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

SUSHI Account Details Cancel Save Test Connection with Response Test Connection

Vendor name Association for Computing Machinery Digital Library Vendor code ACM

**Account Identifier**

SUSHI Account \* ACM Digital Library R4 Status Active

Vendor URL http://sushi4.scholarlyiq.com/SushiService.svc Subscriber \* RMIT

**Request Details**

Requester ID c265b03f-deef-4673-804e Requester Name

Customer ID 6677 Customer Name

User Name Password

Report Type BR1 Counter Release R4

Requester Email

Cancel Save Test Connection with Response Test Connection



# Test Connection Results



RMIT Alma | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa...

SUSHI Account Details | Cancel | Save | Test Connection with Response | Test Connection

**Connection succeeded.**

Vendor name: Association for Computing Machinery Digital Library | Vendor code: ACM

**Account Identifier**

SUSHI Account: ACM Digital Library R4 | Status: Active  
Vendor URL: http://sush4.scholarlyiq.com/SushService.svc | Subscriber: RMIT

**Request Details**

Requester ID: c265b038-9eef-4673 | Requester Name:   
Customer ID: 667 | Customer Name:   
User Name:  | Password:   
Report Type: BR1 | Counter Release: R4  
Requester Email:

Cancel | Save | Test Connection with Response | Test Connection

RMIT Alma | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa...

SUSHI Account Details | Cancel | Save | Test Connection with Response | Test Connection

**Connection failed ERROR** Requestor ID should contain 32 digits with 4 dashes (xxxxxxxx-xxxx-xxxx-xxxx-xxxxxxxxxxxx) | Message: Note: It is recommended to set the status to Inactive.

Vendor name: Association for Computing Machinery Digital Library | Vendor code: ACM

**Account Identifier**

SUSHI Account: ACM Digital Library R4 | Status: Active  
Vendor URL: http://sush4.scholarlyiq.com/SushService.svc | Subscriber: RMIT

**Request Details**

Requester ID: c265b038-9eef-4673 | Requester Name:   
Customer ID: 667 | Customer Name:   
User Name:  | Password:   
Report Type: BR1 | Counter Release: R4  
Requester Email:

Cancel | Save | Test Connection with Response | Test Connection

# Test Connection with Response



**RMIT UNIVERSITY** **Alma**  Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

SUSHI Account Details Cancel Save **Test Connection with Response** Test Connection

Vendor name Association for Computing Machinery Digital Library Vendor code ACM i

**Account Identifier**

SUSHI Account \* ACM Digital Library R4 Status Active

Vendor URL  http://sushi4.scholarlyiq.com/SushiService.svc Subscriber \* RMIT

**Request Details**

Requester ID	<input type="text"/> c265b03f-deef-4673-804e	Requester Name	<input type="text"/>
Customer ID	<input type="text"/> 667	Customer Name	<input type="text"/>
User Name	<input type="text"/>	Password	<input type="text"/>
Report Type	<input type="text"/> BR1	Counter Release	<input type="text"/> R4
Requester Email	<input type="text"/>		

Cancel Save **Test Connection with Response** Test Connection

## Example of an XML request file



```
<?xml version="1.0"?>
- <ReportRequest xmlns:sus="http://www.niso.org/schemas/sushi" xmlns="http://www.niso.org/schemas/sushi/counter" Created="2017-03-01T00:00:00" ID="1">
  - <sus:Requestor>
    <sus:ID>fd84f1394a1605e5ecac0605be2a8bfc</sus:ID>
    <sus:Name/>
    <sus:Email/>
  </sus:Requestor>
  - <sus:CustomerReference>
    <sus:ID>id77081</sus:ID>
    <sus:Name/>
  </sus:CustomerReference>
  - <sus:ReportDefinition Release="4" Name="BR2">
    - <sus:Filters>
      - <sus:UsageDateRange>
        <sus:Begin>2017-03-01</sus:Begin>
        <sus:End>2017-03-31</sus:End>
      </sus:UsageDateRange>
    </sus:Filters>
  </sus:ReportDefinition>
</ReportRequest>
```

## Example of a successful XML response file



```
<?xml version="1.0"?>
- <ns3:ReportResponse xmlns:soapenv="http://schemas.xmlsoap.org/soap/envelope/" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
  xmlns:ns3="http://www.niso.org/schemas/sushi/counter" ID="1" Created="2017-04-30T17:03:28.761Z" xsi:type="ns3:CounterReportResponse">
  - <Requestor xmlns="http://www.niso.org/schemas/sushi">
    <ID>eresources.library@rmit.edu.au</ID>
    <Name/>
    <Email/>
  </Requestor>
  - <CustomerReference xmlns="http://www.niso.org/schemas/sushi">
    <ID>AAMR00273370</ID>
    <Name/>
  </CustomerReference>
  - <ReportDefinition xmlns="http://www.niso.org/schemas/sushi" Release="4" Name="JR1">
    - <Filters>
      - <UsageDateRange>
        <Begin>2017-03-01</Begin>
        <End>2017-03-31</End>
      </UsageDateRange>
    </Filters>
  </ReportDefinition>
- <ns3:Report>
  - <Report ID="pinnacle.allenpress.com_journal1" Created="2017-04-30T17:03:00.000Z" xmlns="http://www.niso.org/schemas/counter" Name="JR1" Title="Journal Report 1" Version="4">
    - <Vendor>
      <Name>Southern Economic Association</Name>
      <ID>http://pinnacle.allenpress.com</ID>
    - <Contact>
      <Contact>Southern Economic Association</Contact>
      <E-mail>pinnaclesupport@allenpress.com</E-mail>
    </Contact>
      <WebSiteUrl>http://pinnacle.allenpress.com</WebSiteUrl>
    </Vendor>
    - <Customer>
      <Name>RMIT Univ Bundoora</Name>
      <ID>AAMR00273370</ID>
    - <ReportItems>
      - <ItemIdentifier>
        <Type>DOI</Type>
        <Value>10.4158/cecr</Value>
      </ItemIdentifier>
      - <ItemIdentifier>
        <Type>Proprietary</Type>
        <Value>cecr</Value>
      </ItemIdentifier>
      - <ItemIdentifier>
        <Type>Print_ISSN</Type>
        <Value>2376-0605</Value>
      </ItemIdentifier>
      <ItemPlatform>Allen Press Pinnacle</ItemPlatform>
      <ItemPublisher>American Association of Clinical Endocrinologists</ItemPublisher>
      <ItemName>AACE Clinical Case Reports</ItemName>
      <ItemDataType>Journal</ItemDataType>
    </ReportItems>
  </Report>
</ns3:Report>
</ReportResponse>
```

## Examples of an XML response file with an error



```
<?xml version="1.0"?>
- <rr:ReportResponse xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xmlns:s="http://schemas.xmlsoap.org/soap/envelope/" xmlns="http://www.niso.org/schema/counter"
  xmlns:rr="http://www.niso.org/schemas/sushi/counter" Created="2017-05-09T01:02:28" ID="56737db8-8d84-46e5-a23a-8de43842662c">
  - <Exception xmlns="http://www.niso.org/schemas/sushi">
    <Number>1000</Number>
    <Severity>Info</Severity>
    <Message>ERROR: Requestor ID should contain 32 digits with 4 dashes (xxxxxxxx-xxxx-xxxx-xxxx-xxxxxxxxxxxx)</Message></Message>
    <HelpUrl>http://www.scholarlyiq.com/Sushi.aspx</HelpUrl>
    <Data xsi:nil="true"/>
  </Exception>
  - <s:Requestor xmlns:s="http://www.niso.org/schemas/sushi">
    <s:ID>c265b03f-deef-4673-804e</s:ID>
    <s:Name/>
    <s:Email/>
  </s:Requestor>
  - <s:CustomerReference xmlns:s="http://www.niso.org/schemas/sushi">
    <s:ID>667</s:ID>
    <s:Name/>
  </s:CustomerReference>
  - <s:ReportDefinition xmlns:s="http://www.niso.org/schemas/sushi" Name="BR1" Release="4">
    - <s:Filters>
      - <s:UsageDateRange>
        <s:Begin>2017-03-01</s:Begin>
        <s:End>2017-03-31</s:End>
      </s:UsageDateRange>
    </s:Filters>
  </s:ReportDefinition>
  <rr:Report xsi:nil="true"/>
</rr:ReportResponse>
```

```
<?xml version="1.0" encoding="UTF-8"?>
<errorMessage> Connection reset </errorMessage>
```

# Harvesting COUNTER reports



RMIT UNIVERSITY Alma Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa ...

Vendor Details Cancel Save

Vendor name Association for Computing Machinery Digital Library Vendor code ACM

Summary Contact Information Contact People EDI Information Usage Data Invoices PO Lines Communications Attachments Notes

SUSHI Accounts SUSHI Vendor

Subscriber All Report Type All

Add 1 - 2 of 2 Records Columns Tools

	Active	SUSHI Account	Subscriber	Report Type	Counter Release	Actions
1	<input checked="" type="checkbox"/>	ACM Digital Library R4	RMIT	BR1	R4	Actions
2	<input checked="" type="checkbox"/>	ACM Digital Library R4	RMIT	JR1	R4	Actions

Uploaded Files

Quick Add

Upload File  Subscriber RMIT

**Confirmation Message**

You are about to execute SUSHI harvesting process for this account. Are you sure you want to continue?

Cancel Confirm

# View and manage reports received



**RMIT University Alma** | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa... | Cancel | Save

Vendor Details | Vendor name: American Chemical Society | Vendor code: ACS

Summary | Contact Information | Contact People | EDI Information | Usage Data | Invoices | PO Lines | Communications | Attachments | Notes

**SUSHI Accounts** | SUSHI Vendor

Subscriber: All | Report Type: All

Add | 1 - 4 of 4 Records | Columns | Tools

Active	SUSHI Account	Subscriber	Report Type	Counter Release	Actions
<input checked="" type="checkbox"/>	American Chemical Society	RMIT	BR2	R4	Actions
<input checked="" type="checkbox"/>	American Chemical Society	RMIT	JR1	R4	Actions
<input checked="" type="checkbox"/>	American Chemical Society	RMIT	PR1	R4	Actions
<input checked="" type="checkbox"/>	American Chemical Society	RMIT	JR1a	R4	Actions

**Uploaded Files** | Quick Add

Upload File | Subscriber: RMIT | Upload File

Status: All Files | Subscriber: All | Upload Date: All Uploaded | Report Type: All

Find: | In: Load File ID | Go | 1 - 20 of 215 Records | Columns | Tools

File Name	Upload Date	Uploading User	Subscriber	Status	Report Type	Data Start Date	Data End Date	Actions
Sushi_American Chemical Society_BR2_201704_1363343...	05 May 2017 23:13:42	Sushi Scheduler	RMIT	Fully processed	BR2	Apr 2017	Apr 2017	Actions
Sushi_American Chemical Society_PR1_201704_1363322...	05 May 2017 21:15:05	Sushi Scheduler	RMIT	Fully processed	PR1	Apr 2017	Apr 2017	Actions
Sushi_American Chemical Society_JR1a_201704_1363322...	05 May 2017 21:13:29	Sushi Scheduler	RMIT	Fully processed	JR1a	Apr 2017	Apr 2017	Actions
Sushi_American Chemical Society_JR1_201704_1363322...	05 May 2017 21:11:28	Sushi Scheduler	RMIT	Fully processed	JR1	Apr 2017	Apr 2017	Actions
Sushi_American Chemical Society_PR1_201703_1355926...	21 Apr 2017 20:20:09	Sushi Scheduler	RMIT	Fully processed	PR1	Mar 2017	Mar 2017	Actions
Sushi_American Chemical Society_BR2_201703_1355926...	21 Apr 2017 20:19:50	Sushi Scheduler	RMIT	Fully processed	BR2	Mar 2017	Mar 2017	Actions
Sushi_American Chemical Society_JR1a_201703_135592...	21 Apr 2017 20:17:53	Sushi Scheduler	RMIT	Fully processed	JR1a	Mar 2017	Mar 2017	Actions

View a history of these account-specific job runs



RMIT UNIVERSITY Alma

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

Vendor Details Cancel Save

Vendor name Association for Computing Machinery Digital Library Vendor code ACM

Summary Contact Information Contact People EDI Information Usage Data Invoices PO Lines Communications Attachments Notes

SUSHI Accounts SUSHI Vendor

Subscriber All Report Type All

Add 1 - 2 of 2 Records Columns Tools

Active	SUSHI Account	Subscriber	Report Type	Counter Release	Actions
1 <input checked="" type="checkbox"/>	<a href="#">ACM_Digital_Library_R4</a>	RMIT	BR1	R4	Actions
2 <input checked="" type="checkbox"/>	<a href="#">ACM_Digital_Library_R4</a>	RMIT	JR1	R4	Actions

Uploaded Files

Quick Add

Upload File  Subscriber RMIT



View the report of response from the Vendor



Subscriber	Report Type	Status Date	Status	Data For	Description	
1 RMIT	JR1:R4	05 May 2017 21:13:01	Success	201704		<a href="#">File Details</a>
2 RMIT	JR1:R4	21 Apr 2017 20:17:31	Success	201703		<a href="#">File Details</a>
3 RMIT	JR1:R4	14 Apr 2017 20:10:17	Failed	201703	No Usage Available for Requested Dates	<a href="#">File Details</a>
4 RMIT	JR1:R4	07 Apr 2017 20:58:01	Failed	201703	No Usage Available for Requested Dates	<a href="#">File Details</a>
5 RMIT	JR1:R4	10 Mar 2017 19:12:05	Success	201702		<a href="#">File Details</a>
6 RMIT	JR1:R4	03 Mar 2017 19:52:37	Failed	201702	No Usage Available for Requested Dates	<a href="#">File Details</a>
7 RMIT	JR1:R4	03 Feb 2017 19:47:36	Success	201701		
8 RMIT	JR1:R4	14 Jan 2017 04:29:52	Success	201612		
9 RMIT	JR1:R4	14 Jan 2017 04:28:47	Success	201611		
10 RMIT	JR1:R4	14 Jan 2017 04:27:06	Success	201610		
11 RMIT	JR1:R4	14 Jan 2017 04:26:21	Success	201609		
12 RMIT	JR1:R4	14 Jan 2017 04:25:06	Success	201608		
13 RMIT	JR1:R4	14 Jan 2017 04:23:27	Success	201607		
14 RMIT	JR1:R4	14 Jan 2017 04:22:13	Success	201606		
15 RMIT	JR1:R4	14 Jan 2017 04:21:11	Success	201605		
16 RMIT	JR1:R4	14 Jan 2017 04:20:10	Success	201604		
17 RMIT	JR1:R4	14 Jan 2017 04:19:12	Success	201603		
18 RMIT	JR1:R4	14 Jan 2017 04:18:03	Success	201602		
19 RMIT	JR1:R4	14 Jan 2017 04:16:51	Success	201601		

Check SUSHI Harvesting job report



RMIT UNIVERSITY Alma

Tasks Analytics Currently at: L

Back to Home Page

ACQUISITIONS	RESOURCE MANAGEMENT	FULFILLMENT	ADMINISTRATION
<b>Purchase Order Lines</b> Search for PO Line Order Without Inventory Review Claim Renew Review Deferred Manage Trials Manage EDI Tasks	<b>Search</b> Repository Search Manage Exports <b>Cataloging</b> Search External Resources Browse Bibliographic Headings Browse Shelf Listing Open Metadata Editor Authority Control Task List Reminders	<b>Resource Requests</b> Scan In Items Manage In Process Items Monitor Requests & Item Processes <b>Course Reserves</b> Courses Reading Lists Citations <b>Advanced Tools</b> Fulfillment Configuration Utility Create Fulfillment Sets Items Requiring Action Bulk Citation Inventory Enrichment	<b>Analytics</b> Design Analytics Configuration Menu Subscribe to Analytics <b>Manage Jobs and Sets</b> Run a Job Monitor Jobs Manage Sets
<b>Purchase Order</b> Package Review Approve Delete PO	<b>Create Inventory</b> Add Local Electronic Collection Add Local Portfolio Add Physical Item		
<b>Purchase Requests</b> Create Purchase Request	<b>Manage Inventory</b> Community Zone Updates Task List Manage Electronic Resource Activation Shelf Report		
<b>Receiving and Invoicing</b> Search for Invoice Receive Create Invoice Review Approve Waiting for Payment	<b>Import</b> Import Upload Single Record From File Monitor and View Imports Resolve Import Issues		
<b>Post-Receiving Processing</b> Receiving Department Items Scan In Items	<b>Advanced Tools</b> Overlap and Collection Analysis Duplicate Title Analysis		
<b>Import</b> Import Monitor and View Imports Resolve Import Issues Load Usage Data			
<b>Acquisitions Infrastructure</b> Vendors Funds and Ledgers Licenses			
<b>Advanced Tools</b> Item Search in Amazon Exchange Rates Report Patron Driven Acquisition (PDA) Change Vendor In Order			

# Find the Job



Alma

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

Monitor Jobs

Scheduled Running History

Submit Date from 09/05/2017 to 09/05/2017 Apply Filter

Job Category All Status All Find: sushi In: Job details Go

Refresh 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 Go 1 - 20 of 107 Jobs Columns Tools

Name	Job ID	Job Category	Creator	Submit Date	Start Date	End Date	Status	Actions
Metadata Import: YRP firm orders -10	13656700850001341	Import	E46534	09/05/2017 12:27:52 AEST	09/05/2017 12:27:52 AEST	09/05/2017 12:27:56 AEST	Completed Successfully	Actions
PO Line - Send EDI PO-199207	13656700590001341	Acquisition	System	09/05/2017 12:27:46 AEST	09/05/2017 12:27:47 AEST	09/05/2017 12:27:53 AEST	Completed Successfully	Actions
Metadata Import: YBP firm orders -20	13656665270001341	Import	E27061	09/05/2017 12:20:47 AEST	09/05/2017 12:20:47 AEST	09/05/2017 12:22:04 AEST	Completed Successfully	Actions
Metadata Import: YBP firm orders -10	136566654290001341	Import	E27061	09/05/2017 12:13:40 AEST	09/05/2017 12:13:41 AEST	09/05/2017 12:13:48 AEST	Completed Successfully	Actions
Publishing to Primo	13656611020001341	Publishing	System	09/05/2017 12:00:01 AEST	09/05/2017 12:04:44 AEST	09/05/2017 12:08:54 AEST	Completed Successfully	Actions
Metadata Import: -40 Proquest Ebook Central	13656556040001341	Import	E27061	09/05/2017 11:44:07 AEST	09/05/2017 11:44:08 AEST	09/05/2017 11:44:21 AEST	Completed Successfully	Actions
Metadata Import: -40 EBSCO	13656539550001341	Import	E27061	09/05/2017 11:40:33 AEST	09/05/2017 11:40:33 AEST	09/05/2017 11:40:46 AEST	Completed Successfully	Actions
Metadata Import: -40 Proquest Ebook Central	13656529530001341	Import	E27061	09/05/2017 11:38:00 AEST	09/05/2017 11:38:00 AEST	09/05/2017 11:38:05 AEST	Completed Successfully	Actions
Metadata Import: -40 Proquest Ebook Central	13656511370001341	Import	E27061	09/05/2017 11:34:40 AEST	09/05/2017 11:34:40 AEST	09/05/2017 11:34:47 AEST	Completed Successfully	Actions
Itemize a logical set job	13656487340001341	Repository	E16777	09/05/2017 11:32:33 AEST	09/05/2017 11:32:33 AEST	09/05/2017 11:32:35 AEST	Completed Successfully	Actions
Metadata Import: Off-air & Licensed Video Collection	13656443450001341	Import	E31839	09/05/2017 11:12:30 AEST	09/05/2017 11:12:30 AEST	09/05/2017 11:13:22 AEST	Completed Successfully	Actions
Update BLDSS Requests	1365636650001341	Fulfillment	System	09/05/2017 10:00:01 AEST	09/05/2017 10:00:01 AEST	09/05/2017 10:01:41 AEST	Completed Successfully	Actions
Sushi harvesting job	1365636080001341	Acquisition	E32176	09/05/2017 09:59:29 AEST	09/05/2017 09:59:29 AEST	09/05/2017 10:01:30 AEST	Completed Successfully	Actions
Metadata Import: -40 EBSCO UPDATE	13655534600001341	Import	E23469	09/05/2017 09:14:25 AEST	09/05/2017 09:14:25 AEST	09/05/2017 09:14:50 AEST	Completed Successfully	Actions
Metadata Import: -40 ProQuest Ebook Central UPDATE	13655533460001341	Import	E23469	09/05/2017 09:14:07 AEST	09/05/2017 09:14:07 AEST	09/05/2017 09:14:48 AEST	Completed Successfully	Actions
Metadata Import: -40 ProQuest Ebook Central UPDATE	13655514290001341	Import	E23469	09/05/2017 09:01:37 AEST	09/05/2017 09:01:37 AEST	09/05/2017 09:01:39 AEST	Completed Successfully	Actions
Publishing RSS feed New Books and DVDs	13655511950001341	Publishing	System	09/05/2017 09:00:00 AEST	09/05/2017 09:00:00 AEST	09/05/2017 09:01:45 AEST	Completed Successfully	Actions
Schedule of Analytics reports and dashboards - Daily	13655511940001341	Analytics	System	09/05/2017 09:00:00 AEST	09/05/2017 09:00:00 AEST	09/05/2017 09:01:41 AEST	Completed Successfully	Actions
Publishing RSS feed Brunswick New Books and DVDs	13655511930001341	Publishing	System	09/05/2017 09:00:00 AEST	09/05/2017 09:00:00 AEST	09/05/2017 09:01:42 AEST	Completed Successfully	Actions
Metadata Import: YRP firm orders -71	13655484350001341	Import	E46534	09/05/2017 08:40:54 AEST	09/05/2017 08:40:54 AEST	09/05/2017 08:41:19 AEST	Completed Successfully	Actions

Refresh 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 Go 1 - 20 of 107 Jobs Columns Tools

# Expand the SUSHI Harvest Report



RMIT UNIVERSITY Alma

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa...

Job Report [Back](#)

**Completed Successfully**

Name	Sushi harvesting job	Created by	E32176 (09/05/2017)
Process ID	13655636080001341	Total run time	2 Minutes 1 Seconds
Started on	09/05/2017 09:59:29 AEST	Finished on	09/05/2017 10:01:30 AEST

**Job Results Summary** [Tools](#)

1	Total records processed	1
---	-------------------------	---

**SUSHI Harvest Report** [Back](#)

# Successful SUSHI harvest



Alma

Tasks Analytics Currently at: Library Resources & Access ...

Help MCINNES, Melissa...

Job Report
Back

✓
Completed Successfully

**Name** Sushi harvesting job

**Process ID** 13652594440001341

**Started on** 08/05/2017 08:56:08 AEST

**Created by** E30160 (08/05/2017)

**Total run time** 14 Minutes 15 Seconds

**Finished on** 08/05/2017 09:10:24 AEST

Job Results Summary

1 Total records processed
1

SUSHI Harvest Report

	Vendor SUSHI Account	Report Type	Data For	Status	
1	Proquest LLC - ProQuest	PR1:R4	201605	COMPLETED	<a href="#">Preview records</a>
2	Proquest LLC - ProQuest	PR1:R4	201606	COMPLETED	<a href="#">Preview records</a>
3	Proquest LLC - ProQuest	PR1:R4	201607	COMPLETED	<a href="#">Preview records</a>
4	Proquest LLC - ProQuest	PR1:R4	201608	COMPLETED	<a href="#">Preview records</a>
5	Proquest LLC - ProQuest	PR1:R4	201609	COMPLETED	<a href="#">Preview records</a>
6	Proquest LLC - ProQuest	PR1:R4	201610	COMPLETED	<a href="#">Preview records</a>
7	Proquest LLC - ProQuest	PR1:R4	201611	COMPLETED	<a href="#">Preview records</a>
8	Proquest LLC - ProQuest	PR1:R4	201612	COMPLETED	<a href="#">Preview records</a>
9	Proquest LLC - ProQuest	PR1:R4	201701	COMPLETED	<a href="#">Preview records</a>
10	Proquest LLC - ProQuest	PR1:R4	201702	COMPLETED	<a href="#">Preview records</a>
11	Proquest LLC - ProQuest	PR1:R4	201703	COMPLETED	<a href="#">Preview records</a>
12	Proquest LLC - ProQuest	PR1:R4	201704	COMPLETED	<a href="#">Preview records</a>

[Back](#)





# Manually Loading COUNTER Reports from the Vendor area



**RMIT University Alma** | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa ...

Vendor Details | Cancel | Save

Vendor name: Association for Computing Machinery Digital Library | Vendor code: ACM

Summary | Contact Information | Contact People | EDI Information | Usage Data | Invoices | PO Lines | Communications | Attachments | Notes

**SUSHI Accounts** | SUSHI Vendor

Subscriber: All | Report Type: All | Add | 1 - 2 of 2 Records | Columns | Tools

Active	SUSHI Account	Subscriber	Report Type	Counter Release	Actions
<input checked="" type="checkbox"/>	ACM Digital Library R4	RMIT	BR1	R4	Actions
<input checked="" type="checkbox"/>	ACM Digital Library R4	RMIT	JR1	R4	Actions

**Uploaded Files** | Quick Add

Upload File | Subscriber: RMIT | Upload File

Status | All Files | Subscriber | Upload Date | All Uploaded | Report Type

Find: | In: Load File ID | Go | 1 - 20 of 78 Records | Columns | Tools

File Name	Upload Date	Uploading User	Subscriber	Status	Report Type	Data Start Date	Data End Date	Actions
SushiTest_ACM Digital Library R4_BR1_201703_149429...	09 May 2017 00:57:41	Sushi Scheduler	RMIT	Invalid	-	-	-	Actions
SushiTest_ACM Digital Library R4_BR1_201703_149429...	09 May 2017 00:53:22	Sushi Scheduler	RMIT	Invalid	-	-	-	Actions
SushiTest_ACM Digital Library R4_BR1_201703_149429...	09 May 2017 00:53:06	Sushi Scheduler	RMIT	Invalid	-	-	-	Actions
SushiTest_ACM Digital Library R4_BR1_201703_149429...	09 May 2017 00:53:01	Sushi Scheduler	RMIT	Invalid	-	-	-	Actions
SushiTest_ACM Digital Library R4_BR1_201703_149429...	09 May 2017 00:52:38	Sushi Scheduler	RMIT	Invalid	-	-	-	Actions

# Manually Loading COUNTER Reports from the Usage Data Loader area



**RMIT UNIVERSITY Alma** | Tasks | Analytics | Currently at: Library Resources & Access ... | Help | MCINNES, Melissa...

Usage Data Loader

Uploaded Files | Missing Data

**Quick Add**

Vendor\*  | Subscriber\*  | Upload File

Status | All Files | Subscriber | Upload Date | All Uploaded | Report Type | Vendor

Find:  In: Load File ID  Go

1 2 3 1-20 of 10,059 Records Columns Tools

File Name	Vendor	Upload Date	Uploading User	Subscriber	Status	Report Type	Data Start Date	Data End Date	Actions
1 1071966 RMIT_Univ_Jan - Dec 2016 JR1.xlsx	American Institute of Physics	15 Jan 2017 20:53:52	E30160	RMIT	Fully processed	JR1	Jan 2016	Dec 2016	Actions
2 10report.tsv	Society of Industrial and Applied Mathematics	07 Dec 2016 05:05:44	E30160	RMIT	Invalid	-	-	-	Actions
3 10report.tsv	American Chemical Society	08 Dec 2016 04:58:27	E30160	RMIT	Invalid	-	-	-	Actions



# Successful Manual Load



RMIT University Alma

Usage Data Loader

Quick Add

Vendor\* Subscriber\* Upload File

Status | All Files | Subscriber | Upload Date | All Uploaded | Report Type | Vendor | All

Find : in : Load File ID Go

1 2 3 1-20 of 10,061 Records Columns Tools

File Name	Vendor	Upload Date	Uploading User	Subscriber	Status	Report Type	Data Start Date	Data End Date	Actions
1071966 RMIT Univ_Jan - Dec 2016 JR1.xlsx	American Institute of Physics	15 Jan 2017 20:53:52	E30160	RMIT	Fully processed	JR1	Jan 2016	Dec 2016	Actions
1071966 RMIT Univ_Jan - Dec 2016 JR1.xlsx	American Institute of Physics	09 May 2017 04:44:56	E30160	RMIT	Invalid	-	-	-	Actions
1071966 RMIT Univ_Jan - Dec 2016 JR1.xlsx	American Institute of Physics	09 May 2017 04:44:02	E30160	RMIT	Invalid	-	-	-	Actions
10report.tsv	Society of Industrial and Applied Mathematics	07 Dec 2016 05:05:44	E30160	RMIT	Invalid	-	-	-	Actions

## Overlapping data alert



### Confirmation Message

The following overlapping data was found. Note that this data will be deleted if you continue with the current download process. Report Type:JR1 Counter Release:R4 Publishers: Acoustical Society of America Platform: Scitation Publishers: American Association of Physicists in Medicine Platform: Scitation Publishers: AIP Publishing Platform: Scitation Publishers: AVS: Science & Technology of Materials, Interfaces, and Processing Platform: Scitation Publishers: American Association of Physics Teachers Platform: Scitation Publishers: The Society of Rheology Platform: Scitation Publishers: Laser Institute of America Platform: Scitation Publishers: American Crystallographic Association, Inc. Platform: Scitation Data Start Date Jan 2016 Data End Date Jan 2016

[Cancel](#)

**Confirm**

# Manual Load error message example



RMIT University Alma

Usage Data Loader

Tasks Analytics Currently at: Library Resources & Access ... Help MCINNES, Melissa... Cancel

**The file format or COUNTER type is not supported. For a list of supported file formats and COUNTER types, see the Alma online help.**

Uploaded Files Missing Data

Quick Add

Vendor\* American Institute of Physics Subscriber\* RMIT Upload File 1071966 RMIT Univ\_Jan - Dec 2016 JR1.xlsx Upload File

Status All Files Subscriber All Upload Date All Uploaded Report Type All Vendor All Find: in: Load File ID Go 1 2 3 Go 1 - 20 of 10,060 Records Columns Tools

# Manual Load error message example



RMIT UNIVERSITY Alma Tasks Analytics Currently at Library Resources & Access ... Help MCINNES, Melissa... Usage Data Loader Cancel

- Error in row 6 column 0 : invalid run date title 2016-01-01 to 2016-12-31 found. Expected value : Date
- Error in row 8 column 1 : missing publisher title, expected value Publisher
- Error in row 8 column 2 : missing platform title, expected value Platform
- Error in row 8 column 5 : missing print ISSN title, expected value Print ISSN
- Error in row 8 column 6 : missing online ISSN title, expected value Online ISSN
- Error in row 7 column 0 : invalid run date Date run: found. Expected date value should be in one of the following formats : yyyy-MM-dd, dd.MM.yyyy, dd/MM/yyyy, MM.dd.yyyy, MM/dd/yyyy, yyyy.MM.dd, yyyy/MM/dd
- Error in row 5 : missing YTD total title, expected value YTD Total
- Error in row 10 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 11 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 12 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 13 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 14 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 15 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 16 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 17 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 18 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 19 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 20 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 21 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 22 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 23 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 24 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 25 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 26 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 27 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 28 : measure values cannot be validated due to invalid dates defined for the report period
- Error in row 29 : measure values cannot be validated due to invalid dates defined for the report period

